

RECREATION LEADER

GENERAL STATEMENT OF DUTIES: Under supervision is responsible for the conduct of a particular phase of the recreation program or has charge of a small recreation program in a town or village; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: This position involves the conduct of a particular program under specific policies, the responsibility for a single playground under supervision or assisting with the conduct of various minor or periodical activities. This position is generally associated with the leadership of a particular facility or the conduct of a small recreation program. Supervision may be exercised over the subordinate level personnel.

EXAMPLES OF WORK: (Illustrative only)

- Carries out program planned for a recreation facility;
- Organizes and promotes and directs activities such as softball, badminton, paddle tennis, nature studies, hikes, camping, arts and crafts, story telling, dancing, singing, dramatics, etc.;
- Officiates at athletic events;
- Requisitions equipment and supplies;
- Plans daily schedule of playground activities;
- Inspects equipment for safety;
- Gives first aid;
- Watches children in and around wading pool;
- Keeps records and makes periodic reports as required.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES: Good knowledge of the methods, terminology, equipment and techniques of routine playground and recreation activities with emphasis on the organization on the conduct of games and other events; skill in the administering of first aid; ability to stimulate interest in recreation activities; ability to insure and maintain the cooperation of participants; industry; initiative; good physical condition.

ACCEPTABLE EXPERIENCE AND TRAINING: Graduation from high school and two years of experience in the conduct of recreation activities or any equivalent combination of experience and training.

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATION: If the position requires duties of a lifeguard, the applicant must possess a Red Cross senior life saving certificate.

Non-Competitive Class