PLEASE PLACE ALL PAPERWORK IN AN ENVELOPE LABELLED WITH NAME, ADDRESS, PHONE NUMBER

Register a Vehicle: (DROP BOX)
- Form MV82 to Register or Renew
- Form DTF 802 to pay sales tax or gift (DTF 803 if tax exempt)
- Title
- Insurance Card (To Fax use 315-867-1189)
- Copy of Driver’s License
- Payment: Copy of a debit/credit card front and back with copy of license or a blank check made out to the Herkimer County Clerk (ALL WORK WILL BE MAILED BACK TO YOU)

Return Plates: $1.00 (DROP BOX)
- Put plates in the drop box with $1.00 attached
  (DMV will mail your receipt to the address on plates)

Replace a Title: $20.00 (DROP BOX)
- Pink form MV902

Driving Abstract: $10.00 (DROP BOX)
- White Form MV15C

Driver’s License: (APPOINTMENT OR DROP BOX)
ENHANCED AND REAL ID MUST BE DONE IN PERSON
Drop Box-
- White and Blue Form MV44
- Form for an eye exam
- Payment
Learners Permit: (APPOINTMENT NEEDED)
- Form MV45 (Parent if under 21 with parent driver’s license)
- Birth Certificate
- Social Security Card

Enhanced Non Driver ID: (APPOINTMENT NEEDED)
- Proof of Citizenship – US Birth Certificate or Passport
- Social Security Card
- 2 proofs of Residence
- Marriage Certificate

Real ID: (APPOINTMENT NEEDED)
- Social Security Card
- Proof of Residency
- Marriage Certificate
- Proof of lawful status