

AWARD CRITERIA for
Herkimer County Office for the Aging's Advisory Council
Person of the Year Award and Outstanding Contribution Award

Nominations for our annual awards need to include

- the name, address and birth date of candidate
- a description of why the person should receive the award. Limit narrative to less than 400 words.
- Please also include the name, address and phone number of the person submitting the nomination.
- Mail or deliver the nomination to:
Advisory Council, Herkimer County OFA
109 Mary St., Suite 1101 Herkimer, NY 13350
Fax: 315.867.1448

Nominations may also be submitted electronically to
hcofa@herkimercounty.org and kathyfox@herkimercounty.org

Nominations must be received by Wednesday, February 15, 2023.

Nominees must:

- Be at least 60 years old.
- Have participated in community service.
- Must have a record of interest and service to older adults.
- Self-nominations will not be accepted.
- Active members of the Herkimer County Office for the Aging Advisory Council may not receive awards.
- The person submitting a nomination must also include their name, address, and telephone number.
- If a person received a previous award for “Person of the Year” or “Outstanding Contribution” they could be nominated for the other award. No one can receive the same award more than once.
- People nominated previously can be re-nominated
- A person does not need to be alive at the time of their nomination.
- Nominees must be residents of Herkimer County.
- To avoid any appearance of conflict of interest, no Herkimer County Office for the Aging Advisory Council member may nominate anyone for either of these awards.

Herkimer County OFA
Phone: 315.867.1121