

HERKIMER COUNTY JOB OPENING

Department: Social Services

Title: Support Investigator
ANTICIPATED Permanent Opening, Full Time Position

Salary: \$42,612.00 (2024 base pay rate)

This position may be filled from a certified list of eligibles or with exception that a person may be eligible for promotion, transfer or reinstatement according to civil service rules.

DISTINGUISHING FEATURES OF THE CLASS: This position involves verifying the absence of a legally responsible relative from a household, locating the individual and assessing the possibility of obtaining reimbursement of funds for a social service agency. This position differs from that of Social Service Investigator in that there is no responsibility for fraud investigation. The work is performed under general supervision from either a higher-level investigator or the Coordinator of Child Support Enforcement allowing incumbents considerable leeway in carrying out specific tasks.

ACCEPTABLE TRAINING AND EXPERIENCE:

Either (A) Graduation from high school and two years of interviewing or investigating experience involving public contact;

Or (B) Graduation from a regionally accredited or New York State registered two year college with an Associate Degree in Social Work, Sociology, Psychology, Business, Criminal Justice or a related field;

Or (C) An equivalent combination of training and experience as stated in (A) and (B).

SPECIAL REQUIREMENT: Certain assignments made to employees in this class will require access to transportation to meet field work requirements made in the ordinary course of business in a timely and efficient manner.

CONTACT

for further information: Timothy Seymour, Commissioner of Social Services
Herkimer County Department of Social Services
301 N. Washington Street, Ste 2110
Herkimer, NY 13350
315-867-1222

Please Post for 10 Working Days (5/8/2024 through 5/21/2024)