MINUTES
Herkimer County Legislature
First Quarter – Third Day
Wednesday, February 14, 2018
7:30 p.m.

The Regular Session of the Herkimer County Legislature was called to order by Bernard Peplinski, Sr., Chairman of the Legislature at 7:30 p.m.

Chairman Peplinski called on Kathy Wright, Director of Information Services, to lead the legislature in the Pledge of Allegiance.

Chairman Peplinski called for a moment of Silence in recognition of all veterans, past and present.

Roll Call: Quorum present, the following answering the roll.


Absent: Ackerman (1).

*Legislator Ackerman was absent due to the explosion in Little Falls in his capacity as employee of National Grid.

Quorum present.

Pursuant to Rule 8 of the Rules of the County Legislature; Chairman Peplinski asked if there were any objections or corrections to the minutes of January 24, 2018. With no objections, Chairman Peplinski ordered the minutes approved.

Pursuant to Rule 11, Chairman Peplinski suspended the regular session for a presentation by CABVI. Chairman Peplinski called on Legislator John Brezinski to introduce employees of CABVI. Katie Humphreys and Amos Ackerman are employees of CABVI in business development. Katie and Amos, along with Legislator Brezinski explained the work done by the employees and stated how many employed by CABVI are residents of Herkimer County. The CABVI Program was discussed and Sheri Ferdula, Herkimer County Purchasing Agent stated that the County does a substantial business with CABVI and offered to set up a meeting with the towns and villages so CABVI could explain their products and services. Chairman Peplinski thanked them for coming.

Chairman Peplinski stated that the communications received by the Legislature and the committees to which they were referred were listed on the agenda and asked if any member of the Legislature requested mention of any particular communication. Being none, Chairman Peplinski continued with the Session.
Pursuant to Rule 6, Chairman Peplinski then proceeded with Reports of Standing Committees. Legislator Bono, Chairman of the Committee on County Planning & Development introduced John J. Piseck as the new Executive Director of the Industrial Development Agency.

No. 62 – A communication was received from Legislator Johnson submitting resignation from MVEDD Board of Directors. Filed.

No. 63 – A communication was received from Legislator Ackerman submitting resignation as a member of the Board of Trustees at HCCC. Referred to the Committee on Education.

No. 64 – A communication was received from the Assistant Co. Attorney submitting report of pending litigation. Filed.

No. 65 - A communication was received from Senator James L. Seward advising of Mortgage Tax expiration. Referred to the Committees on Administration/Veterans’ Affairs and Ways & Means.

No. 66 – A communication was received from the Budget Officer – Requesting budget amendment, appropriation and establishment of a project for HCCC roof project. Referred to the Committee on Ways & Means.

No. 67 - A communication was received from the Personnel Officer submitting 2017 GASB 43 & 45 actuarial report. Referred to the Committee on Ways & Means.

No. 68 - A communication was received from the Commissioners of Elections requesting contracts with school districts for use of voting machines. Referred to the Committees on Administration/Veterans’ Affairs and Ways & Means.

No. 69 - A communication was received from the Sheriff submitting monthly report for September 2017. Referred to the Committee on Public Safety/Emergency Management.

No. 70 – A communication was received from the Sheriff submitting monthly report for October 2017. Referred to the Committee on Public Safety/Emergency Management.

No. 71 - A communication was received from the Sheriff – Submitting monthly report for December 2017. Referred to the Committee on Public Safety/Emergency Management.

No. 72 - A communication was received from the Director of Office for the Aging submitting Annual Report for 2017. Referred to the Committee on Human Resources.

No. 73 - A communication was received from the Personnel Officer submitting Annual Report for the Personnel Office 2017. Referred to the Committee on Ways & Means.

No. 74 - A communication was received from the Personnel Officer submitting 2017 Annual Report for the Stand Alone Workers’ Compensation Self Insurance Coverage. Referred to the Committees on Ways & Means.
No. 75 - A communication was received from the Personnel Officer submitting 2017 Annual Report for the former Herkimer County Self-Insured Workers’ Compensation Plan. Referred to the Committee on Ways & Means.

No. 76 - A communication was received from the Dir. Of Information Services submitting 2017 Annual Report for IS Dept. Referred to the Committee on Information Services.

No. 77 - Dir. Of Information Services submitting 2017 Annual Report for the Central Printing Department. Referred to the Committee on Information Services.

No. 78 - A communication was received from the Budget Officer submitting 2017 Annual Report of the Purchasing Agent. Referred to the Committee on Ways & Means.

No. 79 – A communication was received from the Budget Officer requesting adoption of 2018 Purchasing Policy. Referred to the Committee on Ways & Means.

No. 80 - A communication was received from the Director of Office for the Aging requesting contract with DSS to implement Balance Incentive Program. Referred to the Committees on Human Resources and Ways & Means.

No. 81 - A communication was received from the Commissioner of Social Services requesting amendment to dues for 2018. Referred to the Committee on Ways & Means.

No. 82 - A communication was received from the STOP-DWI Coordinator requesting to accept grant funding. Referred to the Committees on Public Safety/Emergency Management and Ways & Means.

No. 83 - A communication was received from the Budget Officer requesting amendment to 2018 budget for STOP DWI Funding. Referred to the Committees on Public Safety/Emergency Management and Ways & Means.

No. 84 - A communication was received from the Budget Officer requesting 2017 budget amendment. Referred to the Committee on Ways & Means.

No. 85 - A communication was received from the Executive Director, IDA requesting payment for legal contribution. Referred to the Committee on Ways & Means.

No. 86 - A communication was received from the Director of Information Services requesting approval to renew agreement with Anness & Associates for maintenance & support. Referred to the Committees on Information Services and Ways & Means.

No. 87 - A communication was received from the Budget Officer advising of bid award for tractor purchase. Referred to the Committees on Natural Resources.
No. 88 - A communication was received from the STOP-DWI Coordinator requesting to accept grant funding. Referred to the Committees on Public Safety/Emergency Management and Ways & Means.

No. 89 - A communication was received from the Budget Officer requesting transfer of funds in 2018 budget for county Snow contracts. Referred to the Committee on Ways & Means.

No. 90 – A communication was received from the Highway Superintendent submitting calculated county snow contract rates. Referred to the Committee on Ways & Means.

No. 91 - A communication was received from the Highways Superintendent requesting amendment to Salary Schedule II. Referred to the Committees on Highways and Ways & Means.

No. 92 – A communication was received from the Personnel Officer requesting amendment to Salary Schedule II. Referred to the Committees on Highways and Ways & Means.

No. 93 - A communication was received from the Director of Employment and Training Administration requesting acceptance of 2018 Workforce Development Board Local Plan. Referred to the Committees on County Planning & Development and Ways & Means.

No. 94 - A communication was received from the Director of Real Property submitting Statement of County Equalization for 2018. Filed.

No. 95 - A communication was received from the County Administrator requesting to set a work day of 8 hours for Deputy Director of Emergency Services for the NYS Retirement System. Referred to the Committee on Ways & Means.

No. 96 - A communication was received from the Director of Emergency Services requesting appointments to Fire Advisory Board. Referred to the Committee on Public Safety/Emergency Management.

With that being all the communications, the Chairman continued with Reports and Resolutions beginning with the Consent Agenda.

On motion of Mr. Russell, seconded by Mr. Stephens, the following Consent Agenda was handed up; voted on and adopted by voice vote:

For: Ayes (16). Against: None.

Absent: Ackerman (1).
Consent Agenda:

42 HUM. RES.: Adopting Annual Report of Herkimer County Office for the Aging VOICE
43 WAYS & MEANS: Adopting Annual Report of the Personnel Office VOICE
44 WAYS & MEANS: Adopting Annual Report of Herkimer County Stand VOICE
Workers’ Compensation Plan
45 WAYS & MEANS: Adopting Annual Report of Former Herkimer County VOICE
Self-Insurance Plan
46 INFO. SVCS.: Adopting Annual Report of Information Services & Central VOICE
Printing
47 WAYS & MEANS: Adopting Annual Report of Purchasing Agent VOICE
48 WAYS & MEANS: Adopting Purchasing Policy VOICE

Chairman Peplinski continued with the Regular Agenda.

On motion of Mr. Smith, seconded by Mr. Schrader, Report and Resolution No. 49 sponsored by the Committee on Human Resources and the Committee on Ways & Means authorizing contract between Office for the Aging and Department of Social Services in connection with Balance Incentive Program was handed up; voted on and adopted by voice vote:

Ayes: (16).  Against: None.
Absent: (1).

On motion of Mr. Russell, seconded by Mr. Schrader, Report and Resolution No. 50 sponsored by the Committee on Ways & Means amending Resolution No. 330 of 2017 authorizing payment of dues during the year 2018 was handed up for discussion; voted on and adopted by voice vote:

Ayes: (16).  Against: None.
Absent: (1).

On motion of Mr. Campione, seconded by Mr. Keeler, Report and Resolution No. 51 sponsored by the Committee on Public Safety/Emergency Management and the Committee on Ways & Means amending budget in connection with receipt of STOP-DWI funding was handed up; voted on and adopted by voice vote:

Ayes: (16).  Against: None.
Absent: (1).

On motion of Mr. Stephens, seconded by Mr. Keeler, Report and Resolution No. 52 sponsored by the Committee on Public Safety/Emergency Management and the Committee on Ways & Means amending budget in connection with receipt of STOP-DWI funding was handed up; voted on and adopted by voice vote:
Ayes: (16). Against: None.

Absent: (1).

On motion of Mr. Bono, seconded by Mr. Gaworecki, Report and Resolution No. 53 sponsored by the Committee on County Planning and Development and the Committee on Ways and Means authorizing contribution toward legal fees was handed up; voted on and adopted by voice vote:

Ayes: (16). Against: None.

Absent: (1).

On motion of Mr. Campione, seconded by Mr. Schrader, Report and Resolution No. 54 sponsored by the Committee on Information Services and the Committee on Ways & Means authorizing annual service maintenance agreement and support services for equipment located in the Herkimer County Information Services Department was handed up; voted on and adopted by voice vote:

Ayes: (16). Against: None.

Absent: (1).

On motion of Mr. Campione, seconded by Mr. Brezinski, Report and Resolution No. 55 sponsored by the Committee on Natural Resources awarding bid for equipment for Herkimer County Sewer District was handed up; voted on and adopted by voice vote:

Ayes: (16). Against: None.

Absent: (1).

On motion of Mr. Keeler, seconded by Mr. Gaworecki, Report and Resolution No. 56 sponsored by the Committee on Public Safety/Emergency Management and Committee on Ways & Means amending budget for Homeland Security funding for Sheriff’s Department was handed up; voted on and adopted by voice vote:

Ayes: (16). Against: None.

Absent: (1).

On motion of Mr. Smith, seconded by Mr. Stephens, Report and Resolution No. 57 sponsored by the Committee on Highways and the Committee on Ways & Means transferring funds in connection with County Snow Removal Contracts handed up; voted on and adopted by voice vote:

Ayes: (16). Against: None.

Absent: (1).
On motion of Mr. Smith, seconded by Mr. Shaw, Report and Resolution No. 58 sponsored by the Committee on Highways and Committee on Ways & Means amending Salary Schedule No. II for salary Change in Herkimer County Highway Department was handed up; voted on and adopted by the following roll call vote:


Against: None. Absent: Ackerman (1).

On motion of Mr. Weakley, seconded by Mr. Smith, Report and Resolution No. 59 sponsored by the Committee on County Planning & Development and the Committee on Ways & Means authorizing Chairman to sign Workforce Development Board Local Plan was handed up; voted on and adopted by voice vote:

Ayes: (16). Against: None.

Absent: (1).

On motion of Mr. Stephens, seconded by Mr. Weakley, Report and Resolution No. 60 sponsored by the Committee on Administration/Veterans’ Affairs and Committee on Ways & Means authorizing use of Voting Machines and Equipment by School Districts was handed up; voted on and adopted by voice vote:

Ayes: (16). Against: None.

Absent: (1).

On motion of Mr. Stephens, seconded by Mr. Schrader, Report and Resolution No. 61 sponsored by the Committee on Ways & Means amending Resolution No. 131 of 2008 establishing standard workday for Elected and Appointed Officials and certain County Positions was handed up; voted on and adopted by voice vote:

Ayes: (16). Against: None.

Absent: (1).

On motion of Mr. Keeler, seconded by Mr. Campione, Report and Resolution No. 62 sponsored by the Committee on Public Safety/Emergency Management appointing members of the Herkimer County Fire Advisory Board was handed up; voted on and adopted by voice vote:

Ayes: (16). Against: None.

Absent: (1).
On motion of Mr. Manno, seconded by Mr. Shaw, Report and Resolution No. 63 sponsored by the Committee on Ways & Means appropriating funding and amending budget for Roof Replacement on the Robert McLaughlin Community Center and Technology Center was handed up; voted on and adopted by the following roll call vote:


Against: None. Absent: Ackerman (1).

On motion of Mr. Manno, seconded by Mr. Hollum, Report and Resolution No. 64 sponsored by the Committee on Education appointing member to Herkimer County Community College Trustees was handed up; voted on and adopted by voice vote:

Ayes: (15). Abstain: Russell (1).

Against: None. Absent: Ackerman (1).

On motion of Mr. Shaw, seconded by Mr. Stephens, Report and Resolution No. 65 sponsored by the Committee on Ways & Means amending Resolution No. 83 of 2017 determining Officers and Employees of Herkimer County required to file financial Disclosure Forms was handed up; voted on and adopted by voice vote:

Ayes: (16). Against: None.

Absent: (1).

On motion of Mr. Bono, seconded by Mr. Keeler, Resolution No. 66 sponsored by the Committee on Public Safety/Emergency Management and the Committee on Ways & Means approving Jail Design and Construction and Contract modification with Labela Associates was handed up; voted on and adopted by the following roll call vote as requested by Legislator Brezinski:

For: Gaworecki, Hollum, Johnson, Stephens, Keeler, Manno, Smith, Bono, Peplinski, Campione, Russell, Shaw, Weakley (13).

Against: Malta, Schrader, Brezinski (3).

Absent: Ackerman (1).

On motion of Mr. Schrader, seconded by Mr. Campione, Resolution No.67 In Memoriam of Legislator Dennis Korce was handed up; discussion was held, voted on and adopted by voice vote:

Ayes: (16). Against: None.

Absent: Ackerman (1).
At 8:23 p.m., on motion of Mr. Manno, seconded by Mr. Stephens, this Session of the Herkimer County Legislature was adjourned to Wednesday, March 14, 2018 at 7:30 p.m.

Sally I. Deming, Clerk
REPORT AND RESOLUTION ADOPTING ANNUAL REPORT OF THE HERKIMER COUNTY OFFICE FOR THE AGING

Sponsored by: Committee on Human Resources

Your Committee on Human Resources, to which was referred the Annual Report of the Herkimer County Office for the Aging for the year 2017, respectfully reports that we have examined the same, recommend the adoption of said report, and offer the following Resolution:

RESOLVED, that the Annual Report of the Herkimer County Office for the Aging Department be approved and placed on file with the Herkimer County Legislature for the year 2017.

No. 43

REPORT AND RESOLUTION ADOPTING ANNUAL REPORT OF FEES RECEIVED BY THE HERKIMER COUNTY PERSONNEL OFFICE

Sponsored by: Committee on Ways and Means

Your Committee on Ways and Means, to which was referred the Annual Report of the fees received by the Herkimer County Personnel Office for civil service exams for fiscal year 2017, respectfully reports that we have examined the same, recommend the adoption of said report, and offer the following Resolution:

RESOLVED, that the Annual Report of the fees received by the Herkimer County Personnel Office for civil service exams for fiscal year 2017 be approved and placed on file with the Herkimer County Legislature.

REPORT AND RESOLUTION ADOPTING ANNUAL REPORT OF HERKIMER COUNTY STAND ALONE WORKERS’ COMPENSATION PLAN

Sponsored by: Committee on Ways and Means

Your Committee on Ways and Means, to which was referred the Annual Report of the Herkimer County Stand Alone Workers’ Compensation Plan for the year 2017, respectfully reports that we have examined said report, inquired into the subject matter thereof, and offer the following Resolution:

RESOLVED, that the Annual Report of the Herkimer County Stand Alone Workers’ Compensation Plan for the year 2017 be adopted and filed with the Herkimer County Legislature.

REPORT AND RESOLUTION ADOPTING ANNUAL REPORT OF FORMER HERKIMER COUNTY SELF INSURANCE PLAN

Sponsored by: Committee on Ways and Means

Your Committee on Ways and Means, to which was referred the Annual Report of the Former Herkimer County Self Insurance Plan for the year 2017, respectfully reports that we have examined said report, inquired into the subject matter thereof, and offer the following Resolution:

RESOLVED, that the Annual Report of the Former Herkimer County Self Insurance Plan for the year 2017 be adopted and filed with the Herkimer County Legislature.

REPORT AND RESOLUTION ADOPTING ANNUAL REPORT OF THE INFORMATION SERVICES AND CENTRAL PRINTING DEPARTMENTS

Sponsored by: Committee on Information Services

Your Committee on Information Services, to which was referred the Annual Report of the Herkimer County Information Services Department for the year 2017, and the Annual Report for the Central Printing Department for the year 2017, respectfully reports that we have examined the same, recommend the adoption of said reports, and offer the following Resolution:

RESOLVED, that the Annual Report of the Herkimer County Information Services Department and the Annual Report for the Central Printing Department for the year 2017 be approved and placed on file with the Herkimer County Legislature.

REPORT AND RESOLUTION ADOPTING ANNUAL REPORT OF PURCHASING AGENT FOR THE YEAR 2017

Sponsored by: Committee on Ways and Means

WHEREAS, your Committee on Ways and Means, to which was referred the communication from the Budget Officer and Purchasing Agent, submitting the report of the Purchasing Department the months of January through December, 2017, respectfully reports that we have examined said report, recommend its adoption and offer the following resolution:

RESOLVED, that the annual report of the Purchasing Agent for the year 2017 be adopted and filed with the Herkimer County Legislature.

HERKIMER COUNTY LEGISLATURE

No. 48

REPORT AND RESOLUTION ADOPTING UPDATED POLICIES AND PROCEDURES FOR PURCHASE OF GOODS AND SERVICES

Sponsored by: Committee on Ways and Means

WHEREAS, by letter dated January 26, 2018 from Sheri Ferdula, Budget Officer/Purchasing Agent, this Legislature is advised of a request to adopt an updated Herkimer County Purchasing Policies for 2018; now, therefore, be it

RESOLVED, that the attached Policies for Procedures for Purchase of Goods and Services be, and hereby are, adopted as the official policies of the County of Herkimer; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to each department head in the County.

HERKIMER COUNTY
POLICIES AND PROCEDURES FOR PURCHASE OF GOODS AND SERVICES

I. All contracts for public works involving an expenditure of more than Thirty-five Thousand Dollars ($35,000.00) and all purchase contracts involving an expenditure of more than Twenty Thousand Dollars ($20,000.00), unless excepted by statute or an appropriate resolution of this Legislature, shall be awarded to the lowest responsible bidder as provided by Article 5-A of the General Municipal Law.

II. All contracts for public works involving an expenditure of less than Thirty-Five Thousand Dollars ($35,000.00) and all purchase contracts involving an expenditure of less than Twenty Thousand Dollars ($20,000.00), unless excepted by statute or an appropriate resolution of this Legislature or purchased off of State Contract, shall be procured in compliance with the following procedures:

A. These procedures are adopted to assure the prudent and economical use of public money, and to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost and to guard against favoritism, extravagance, fraud and corruption.

B. The Purchasing Agent, and any other officer or employee of Herkimer County authorized to make or recommend purchase of goods and services, in cooperation with the Purchasing Agent, shall, in all appropriate cases, survey the marketplace to determine the probable cost of any goods and/or services required by the County. If it is deemed probable that the cost will exceed the aforesaid limits of $20,000.00 and $35,000.00 paragraph “I” shall control. In all other cases, these procedures shall be followed. The Purchasing Agent shall document action taken to make such determination when appropriate.

C. Dollar limits for purchase of goods and services are adopted as follows:

<table>
<thead>
<tr>
<th>DOLLAR LIMIT</th>
<th>PROCEDURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1 - $2,000</td>
<td>At the discretion of the Purchasing Department.</td>
</tr>
<tr>
<td>$2,001 - $10,000</td>
<td>Documented verbal quotes from at least three separate vendors (if available) and consultation with the Purchasing Department to determine delivered or installed costs.</td>
</tr>
</tbody>
</table>
$10,001-$20,000  Documented written quotes from at least three separate vendors (if available) and consultation with the Purchasing Department and appropriate Committee of the Legislature, (to include State Contract Purchases) to determine delivered or installed costs.

Over $20,000  Sealed bids in conformance with the General Municipal Law.

D.  Dollar limits for purchase of public works are adopted as follows:

<table>
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<td>Documented verbal quotes from at least three separate sources (if available) and consultation with the Purchasing Department.</td>
</tr>
<tr>
<td>$10,001 - $35,000</td>
<td>Documented written quotes from at least three separate sources and consultation with the Committee of the Legislature involved.</td>
</tr>
<tr>
<td>Over $35,000</td>
<td>Sealed bids in conformance with the General Municipal Law.</td>
</tr>
</tbody>
</table>

E.  The above policies apply also to the Highway Department except that the requirement to consult with the Purchasing Department applies only to purchases requiring the specific authorization of the Legislature.

III.  AWARDING PURCHASES

A.  Proper documentation is required when the quote is not awarded to the vendor giving the lowest price. Quotes will be awarded to the lowest responsible and responsive vendor providing the goods are of equal values.

B.  Use of alternative purchasing methods including NYS Contracts, Contracts of other New York State Municipalities, “Piggybacking” on other governmental contracts, federal contracts, cooperative purchasing, preferred source, sole source and emergency purchases shall be governed by the provisions of New York State General Municipal Law, Sections 103, 104 or 104-B or State Finance Law, Section 162 or other applicable provisions of law and properly documented.

C.  Best Value:  The specific non-price criteria to be used for Best Value purchases must be detailed in the price solicitation and the analysis of the resulting quotes or bids using the specified criteria must be documented. The documentation should include cost benefit analysis where possible. Award for purchases can then be made to the bidder deemed to be the Best Value to the County with all of the aspects of the Purchasing Policy remaining the same, as per Herkimer County
Local Law.

IV. A. All purchases of goods or services (except transcription services, utilities, unscheduled repairs and otherwise authorized services) require a purchase order. Contracts up to $10,000 may be signed by the department head provided all other purchasing policies, laws and resolutions of the Legislature are complied with and documented. All such contracts must be reviewed by Purchasing Department for compliance with Purchasing Policy prior to signing.

V. PROFESSIONAL SERVICES PROCUREMENT POLICY

Purchases of professional services, which are not required to be bid by State law, shall be governed by the following principles and practices:

A. Contracts shall be executed for professional services, when appropriate, to delineate the services to be rendered and the method and amount of payment.

B. Staff who seek approval to purchase professional services must seek to generate proposals to perform these services that are as appropriate to the County’s needs and as cost-competitive as possible, by use of RFP’s or RFQ’s, etc. RFQ’s may be used prior to RFP’s or independently.

C. The process to be followed in each new or renewal contract for professional services shall be proposed by the departmental staff person responsible for the services to the appropriate committee of the Legislature. The Purchasing Department must be copied (except for Highway fund requests) prior to consideration and approval by the appropriate Committee. The hiring of those professionals may be authorized by the appropriate committee up to $10,000. The full Legislature must approve professional services over $10,000 annually or if additional funds must be appropriated (such as with grants).

D. Where alternative quotes or proposals are obtained, awards to an entity other than the lowest proposer must be properly documented with the rationale/reason for rejection of the lowest price.

E. For certain types of procurements of professional services, the solicitation of alternative proposals or quotations would not be in the best interest of the County, for example, highly specialized services for which the number of qualified and available professionals is limited. In those instances, the hiring of those professionals may be authorized by the appropriate committee up to $10,000 annually. The full Legislature must approve the contract if over $10,000 annually without alternative quotes or RFP’s after presentation to the committee of the justification for such a determination with the appropriate documentation.

F. Any and all procedures not specifically addressed in this policy shall be governed by Section 103 or 104-b of the General Municipal Law.
VI. Any purchases of goods or services from an employee of Herkimer County or an immediate family member must be approved by the appropriate committees of the Legislature in addition to all other requirements.

VII. The following employees are authorized to make general purchases for Herkimer County

(The list must be updated bi-annually):
S. Ferdula, Budget Officer/Purchasing Agent
P. Lumia, Deputy Purchasing Agent
M. Nagele, County Highway Superintendent
J. Lindholm, Deputy County Highway Superintendent
K. Enea, Treasurer (credit card only)
REPORT AND RESOLUTION AUTHORIZING CONTRACT BETWEEN OFFICE FOR AGING AND DEPARTMENT OF SOCIAL SERVICES IN CONNECTION WITH BALANCE INCENTIVE PROGRAM

Sponsored by: Committee on Human Resources Committee on Ways and Means

WHEREAS, by letter dated January 26, 2018 from Kathy L. Fox, Director of the Office for the Aging, this Legislature is advised of a request to enter into a contract with the Department of Social Services in the amount of $35,000 to provide services in connection with the implementation of the Balance Incentive Program, which is a program to assist individuals who are Medicaid or Medicare eligible in obtaining in-home services to prevent nursing home placement; and

WHEREAS, said contract will be for the period from January 1, 2018 through March 31, 2019 and will be 100% funded by the Balance Incentive Program; now, therefore, be it

RESOLVED, that this Legislature authorizes a contract for the period January 1, 2018 through March 31, 2019, between the Herkimer County Office for the Aging and the Herkimer County Department of Social Services, for the provision services in connection with the implementation of the Balance Incentive Program, which is a program to assist individuals who are Medicaid or Medicare eligible in obtaining in-home services to prevent nursing home placement, in the amount of $35,000; and, be it further

RESOLVED, that the Chairman of this Legislature is hereby authorized to execute said contract on behalf of the County of Herkimer, with said contract subject to the approval of the Herkimer County Attorney; and, be it further

RESOLVED, that said program shall continue so long as 100% reimbursement is available from the State of New York; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer, Commissioner of Social Services and Director of the Office for the Aging.

REPORT AND RESOLUTION AMENDING RESOLUTION NO. 330 OF 2017
AUTHORIZING PAYMENT OF DUES DURING THE YEAR 2018

Sponsored by: Committee on Ways and Means

WHEREAS, on December 13, 2017 this Legislature adopted Resolution No. 330 authorizing payment of dues for municipal officers and employees during the year 2018; and

WHEREAS, by communication dated January 24, 2018, from Timothy Seymour, Commission of Social Services, this Legislature is advised that the NYS Public Welfare Association, has increased their membership dues, from $4,185.00 to $4,679.00, and further requests Resolution No. 330 of 2017 be amended to reflect said change; now, therefore, be it

RESOLVED, that Resolution No. 330 adopted on December 13, 2017 be amended under Department of Social Services, to increase the membership dues for the NYS Public Welfare Association from $4,185.00 to $4,679.00; and, be it further

RESOLVED, that in all other respects Resolution No. 330 of 2017 shall remain in full force and effect; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer and Commissioner of Social Services.

REPORT AND RESOLUTION ACCEPTING GRANT AND AMENDING BUDGET IN CONNECTION WITH RECEIPT OF STOP-DWI FUNDING

Sponsored by: Committee on Public Safety/Emergency Management Committee on Ways and Means

WHEREAS, by letter dated January 11, 2018, from Michael L. Edwards, STOP-DWI Coordinator, has advised of a onetime budget allocation of the enhancement of NYS STOP-DWI Programs in the amount of $22,500, this Legislature is further advised that it is necessary to amend the Herkimer County Budget for 2018; and

WHEREAS, by letter dated January 18, 2018 from Sheri A. Ferdula, Budget Officer/Purchasing Agent, this Legislature is advised that it is necessary to amend the Herkimer County Budget for 2018 in connection with the receipt of said funding; now, therefore, be it

RESOLVED, that this Legislature accepts the award of a onetime budget allocation of the enhancement of NYS STOP-DWI Programs in the amount of $22,500; and, be it further

RESOLVED, that the Chairman of this Legislature is hereby authorized to execute said contract on behalf of the County of Herkimer, with said contract subject to the approval of the Herkimer County Attorney; and, be it further

RESOLVED, that the 2018 Herkimer County Budget is hereby amended as follows:

Revenue: A3315A.4389G, Impaired Driving Det., DWI Crackdown

From: $0
To: $22,500

Appropriations: A3315A.25000, Impaired Driving Det., Other equipment

From: $0
To: $22,500

and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer and STOP-DWI Coordinator.

REPORT AND RESOLUTION ACCEPTING GRANT AND AMENDING BUDGET IN CONNECTION WITH RECEIPT OF STOP-DWI FUNDING

Sponsored by: Committee on Public Safety/Emergency Management
Committee on Ways and Means

WHEREAS, by letter dated February 1, 2018, from Michael L. Edwards, STOP-DWI Coordinator, he has requested this Legislature accept the New York State Highway Safety Program Grant (DWI Crackdown) in the amount of $10,000 for the period of October 1, 2017 through September 30, 2018, and advised that local police departments have been awarded $10,000 as a pass through administered by the County; and

WHEREAS, by letter dated February 1, 2018 from Sheri A. Ferdula, Budget Officer/Purchasing Agent, this Legislature is advised that it is necessary to amend the Herkimer County Budget for 2017 in connection with the receipt of said funding; now, therefore, be it

RESOLVED, that the Chairman of this Legislature is hereby authorized to execute said contract on behalf of the County of Herkimer, with said contract subject to the approval of the Herkimer County Attorney; and, be it further

RESOLVED, that the 2017 Herkimer County Budget is hereby amended as follows:

| Revenue: | A3315A.4389G, Impaired Driving Det., DWI Crackdown | From: $0 | To: $10,000 |
| Appropriations: | A3315A.44000, Impaired Driving Det., Contracted services | From: $0 | To: $10,000 |

and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer and STOP-DWI Coordinator.

HERKIMER COUNTY LEGISLATURE

No. 53

REPORT AND RESOLUTION AUTHORIZING CONTRIBUTION TOWARD LEGAL FEES OF HERKIMER COUNTY IDA

Sponsored by: Committee on County Planning and Development
Committee on Ways and Means

WHEREAS, because of the failure of The Field of Dreams Sports Complex, LLC to pay monies owed pursuant to a PILOT Agreement, the Herkimer County Industrial Development Agency took action to collect monies owed to it which in turn are owed to Whitesboro Central School District, the Town of Schuyler and the County of Herkimer; and

WHEREAS, the Herkimer County IDA has incurred legal fees in the amount of $1,712.79 and has asked that the taxing jurisdictions which would receive the funds make a pro rata contribution towards those fees as follows: Whitesboro School District $904.51, the Town of Schuyler $204.14, the County of Herkimer $204.14 and the Herkimer County IDA $400.00; now, therefore be it

RESOLVED, that the County of Herkimer hereby approves the payment of the amount of $204.14 toward the above described Field of Dreams legal fees; and be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer, County Attorney and Herkimer County IDA.

WHEREAS, by Resolution No. 157 adopted on July 1, 2015 a contract was entered into with Annese & Associates of Herkimer, New York, to provide and perform equipment and services for a core switch replacement and addition solution, including a maintenance agreement; and

WHEREAS, by letter dated January 26, 2018, Kathy Wright, Information Services Director, has requested approval of a maintenance and support services agreement for the period of April 1, 2018 through March 31, 2019 at a cost of $13,533.57, which will be provided for the Cisco appliances, Trend Micro, VMware, Veritas, and NetApp software which are all part of the Datacenter virtualization and Firewall setup of the county server system; now, therefore be it

RESOLVED, that the Chairman of this Legislature is hereby authorized to enter into a service maintenance agreement with Annese & Associates, 4781 State Route 5W, Herkimer, New York to provide maintenance and support services for the Cisco appliances, Trend Micro, VMware, Veritas, and NetApp software which are all part of the Datacenter virtualization and Firewall setup of the county server system at a cost of $13,533.57; and; be it further

RESOLVED, that said contract shall be for the period April 1, 2018 through March 31, 2019 and shall be subject to the review and approval of the Herkimer County Attorney; and, be it further

RESOLVED, that the Chairman of this Legislature is authorized to enter into annual renewals of said contract after the expiration of the current agreement, upon the same or more favorable terms and conditions; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer, Director of Information Services and Annese & Associates.

REPORT AND RESOLUTION AWARDING BID FOR EQUIPMENT FOR HERKIMER COUNTY SEWER DISTRICT

Sponsored by: Committee on Natural Resources

WHEREAS, by letter dated January 21, 2018, the Budget Officer/Purchasing Agent has advised that bids were received in accordance with law for the purchase of a tractor for the Herkimer County Sewer District; and

WHEREAS, by said letter it is recommended that the bid be awarded to Cazenovia Equipment Company of Clinton, New York, which holds the State Contract for Landscape and Grounds Related Equipment, #PC66663, in the amount of $22,660.76; now, therefore, be it

RESOLVED, that the bid for the purchase of a John Deer 2032R Compact Utility Tractor for the Herkimer County Sewer District be awarded to Cazenovia Equipment Company, 8186 Seneca Turnpike, Clinton, New York 13323 in the amount of $22,660.76; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer, Herkimer County Sewer District and Cazenovia Equipment.

REPORT AND RESOLUTION AMENDING BUDGET FOR HOMELAND SECURITY FUNDING FOR SHERIFF’S DEPARTMENT

Sponsored by: Committee on Public Safety/Emergency Management
Committee on Ways and Means

WHEREAS, by Resolution No. 207 of 2017, Herkimer County accepted a Homeland Security Grant in the amount of $22,494.00 for receipt of FY2017 SLETPP for the purchase of a Portable License Plate Reader and which grant is under the Law Enforcement Terrorism Prevention Program; and

WHEREAS, by letter dated January 18, 2018 from Sheri A. Ferdula, Budget Officer, this Legislature is advised the 2017 budget should be amended to reflect grant funds; now therefore be it

RESOLVED, that the 2017 Herkimer County Budget is hereby amended as follows:

REVENUE:
A3110A.4389H, Homeland Security Grant, Federal Aid
From: $0
To: $22,494

APPROPRIATION:
A3110A.42100, Homeland Security Grant, Telephone
From: $0
To: $22,494

and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer and Sheriff.

HERKIMER COUNTY LEGISLATURE

No. 57

REPORT AND RESOLUTION TRANSFERRING FUNDS IN CONNECTION WITH COUNTY SNOW REMOVAL CONTRACTS

Sponsored by: Committee on Highways
                      Committee on Ways and Means

WHEREAS, by letter dated January 22, 2018, Sheri Ferdula, Herkimer County Budget Officer, has advised this Legislature that there are sufficient funds available for a transfer to provide additional funds for County snow removal contracts with the towns, which formula is based on yearly sales tax collection and has exceeded the estimated amount for 2018; now, therefore, be it

RESOLVED, that the Herkimer County Treasurer be, and she hereby is, authorized and directed to transfer the following sums from and to the following accounts in the 2018 Budget:

$30,000.00  From: D5110.41000-806, Maintenance Division, Emulsion
             To:   D5142-44000   County Snow, Cont. Services

$92,445.00  From: D5110.41000-816, Maintenance Division, Slurry Seal
             To:   D5142-44000   Snow Removal, County, Cont. Services.

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer and County Highway Superintendent.

HERKIMER COUNTY LEGISLATURE

No. 58

REPORT AND RESOLUTION AMENDING SALARY SCHEDULE NO. II FOR
SALARY CHANGE IN HERKIMER COUNTY HIGHWAY DEPARTMENT

Sponsored by: Committee on Highways
Committee on Ways and Means

WHEREAS, by letter dated January 24, 2018, Mark Nagele, County Highway Superintendent, has requested that per the hiring agreement for the Deputy Highway Superintendent, once a Professional Engineering license was obtained, the base salary would increase for the position to the annual base pay of $65,000; and

WHEREAS, by letter dated January 12, 2018, Steven R. Billings, Personnel Officer, your committees have been advised that the appropriate salary for said position in D5010 should be $65,000 base pay, as the Deputy Highway Superintendent has obtained the proper licensure as required for the job description to be effective as of February 14, 2018; now, therefore be it

RESOLVED, that the base pay for the Deputy Highway Superintendent in Account D5010 is hereby increased to the annual base salary of $65,000 effective February 14, 2018; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer, Personnel Officer and County Highway Superintendent.

REPORT AND RESOLUTION AUTHORIZING CHAIRMAN TO SIGN WORKFORCE DEVELOPMENT BOARD LOCAL PLAN

Sponsored by: Committee on County Planning and Development
Committee on Ways and Means

WHEREAS, by letter dated January 26, 2018 Karin Piseck, Director of Employment & Training, has requested that the Legislature approve and accept the 2017 Workforce Development Board of Herkimer, Madison & Oneida Local Plan for the period of July 1, 2017 through June 30, 2021; and

WHEREAS, the Federal Workforce Innovation & Opportunity Act (WIOA) requires the Local Workforce Development Board (LWDB) of each local Workforce Development Area, in partnership with the chief elected official(s), to develop and submit a comprehensive local plan to the Governor in order to receive Title 1 WIOA Funds; and

WHEREAS, the plan serves a management tool that allows local elected officials and Local Board members to continually evaluate the progress of local service providers and One-Stop operators in implementing the long-term goals and objectives for the local workforce development system. In addition, our local plan once again identifies Herkimer County as Grant Recipient of the Title 1 WIOA funds for the HMO local area; now, therefore, be it

RESOLVED, that the execution by the Chairman of this Legislature is approved of the 2017 Workforce Development Board of Herkimer, Madison, and Oneida Local Plan for the period of July 1, 2017 to June 30, 2021; and be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer and Employment & Training Director.

REPORT AND RESOLUTION AUTHORIZING USE OF VOTING MACHINES AND
EQUIPMENT BY SCHOOL DISTRICTS

Sponsored by: Committee on Administration/Veterans’ Affairs
Committee on Ways and Means

WHEREAS, the New York State Election Law allows the use of county voting machines and equipment by school districts; and

WHEREAS, by Resolution No. 73 adopted on March 15, 2017, the Chairman of the Legislature was authorized to enter into agreements with several Herkimer County school districts for use of Herkimer County voting machines, privacy booths and technicians to conduct school board and school budget elections in May of 2018; and

WHEREAS, by letter dated January 23, 2018 from Kim Tranter, Republican Election Commissioner and Anthony Fumrolo, Democratic Election Commissioner, this Legislature is advised of a similar request from several school districts for use of county voting machines for upcoming school elections to be held on May 15, 2018; now, therefore, be it

RESOLVED, that the County hereby approves the use of county voting machines, privacy booths, equipment and personnel under the following terms:

1. The County will supply available voting machines, privacy booths if needed, and equipment and supplies for the machines at a cost of $65 per machine; technicians at the rate of $25 per hour each; training for school appointed personnel at the rate of $25 per person and transportation of voting machines and privacy booths at the rate of $160 per school district; the County shall print and assemble poll books for the user upon the receipt of a timely request at the cost of $5.00 per district; and the County shall program the voting machines.

2. The school districts shall design, secure printing and pay for ballots and submit the final ballot to the County for testing of the machine in a timely manner; shall use election inspectors and coordinators already trained by the County or provide a list of candidates to be trained by the County no later than thirty days before the election; school districts shall pay poll workers for their services; shall reimburse the county for all recoverable expenses including supplies, damage, parts and repairs; shall take all necessary steps to secure the voting machines; shall control all matters relating to the voting process on the day of the election, conduct the election and be responsible
solely for the same; shall be responsible and liable for the care and custody of the voting machines and other supplies while they are in its possession; and shall be liable for any voting machine or equipment failure during the election and any cost incurred as a result of such failures; and, be it further

RESOLVED, that the Chairman of this Legislature is authorized to sign agreements with school districts containing the above terms and conditions, with final form of the contract to be subject to the approval of the County Attorney; and, be it further

RESOLVED, that the Chairman of this Legislature is authorized to enter into annual renewals of said contract after the expiration of the current agreement, upon the same or more favorable terms and conditions; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer, Commissioners of Election and each school district in Herkimer County.

HERKIMER COUNTY LEGISLATURE

No. 61

REPORT AND RESOLUTION AMENDING RESOLUTION NO. 131 OF 2008 ESTABLISHING STANDARD WORKDAY FOR ELECTED AND APPOINTED OFFICIALS AND CERTAIN COUNTY POSITIONS

Sponsored by: Committee on Ways & Means

WHEREAS, Resolution No. 131 of 2008 the Herkimer County Legislature established the standard workday for elected and appointed officials for the purpose of determining days worked reportable to the New York State and Local Employees’ Retirement system; and

WHEREAS, by letter dated January 29, 2018, James W. Wallace, Jr., County Administrator has requested that the title of Deputy Director of Emergency Services be added as a reportable title to the New York State and Local Retirement System in response to a letter received from the NYS Retirement System on December 21, 2017; now, therefore be it

RESOLVED, that the following title standard workdays is hereby established for the purpose of determining days worked reportable to the NYS and Local Employees’ Retirement system:

Deputy Director/Emergency Services – 8 hours

and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer, Personnel Officer, Director of Emergency Services, and the NYS and Local Employees’ Retirement system.

HERKIMER COUNTY LEGISLATURE

No. 62

REPORT AND RESOLUTION APPOINTING MEMBERS OF THE HERKIMER COUNTY FIRE ADVISORY BOARD

Sponsored by: Committee on Public Safety/Emergency Management

WHEREAS, Section 225-a of the County Law provides for the appointment of a county fire advisory board; and

WHEREAS, this Legislature has received the recommendation from Matthew Palumbo, Director of Emergency Service to make the Fire Advisory Board appointments based on member agencies submissions; now, therefore be it

RESOLVED, that the following named persons be, and hereby are, appointed a members of the Herkimer County Fire Advisory Board for a term of two years commencing January 1, 2018 and terminating December 31, 2019;

Chief John Spanfelner- Representing the Herkimer Fire Department
Chief Robert Paddock – Representing the Ilion Fire Department
Chief Robert Parese – Representing the Little Falls Fire Department
Richard Levonski – Representing the Dolgeville Fire Department
Richard Nichols – Representing the Salisbury Fire Department
Chief Steven Edick – Representing the VanHornesville Fire Department
Chief Eric Conigliaro – Representing the Frankfort Fire Department
Chief David Miller – Representing the Frankfort Center Fire Department
Chief John Scholl III – Representing the Schuyler Fire Department
Joseph McCusker – Representing the Poland Fire Department
Shawn Flemming – Representing the Poland Fire Department
Mary Henry – Representing the Town of Webb Fire District
Charles Bogardus– Representing the Town of Webb Fire District
Douglas Thierry – Representing the Newport Fire Department
Chief Douglas Barton – Representing the East Herkimer Fire Department
Alan Richards – Representing the East Herkimer Fire Department
Ken Palmer – Representing the Mohawk Fire Department
Chief Daniel Coffin – Representing the Cedarville Fire Department
Fred Sinclair – Representing the Cedarville Fire Department
And, be it further

RESOLVED, that the Director of Emergency Services, Matthew Palumbo, be and hereby is appointed as a member of the Herkimer County Fire Advisory Board for a term of two years commencing January 1, 2018 and ending December 31, 2019; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Secretary of the Fire Advisory Board and each appointee.

REPORT AND RESOLUTION ESTABLISHING ACCOUNT, APPROPRIATING FUNDING AND AMENDING BUDGET FOR ROOF REPLACEMENT ON THE ROBERT MCLAUGHLIN COMMUNITY CENTER AND TECHNOLOGY CENTER

Sponsored by: Committee on Ways and Means

WHEREAS, by Resolution No. 193 of 2017, this Legislature established a Reserve account for the project in the 2017 Herkimer County budget for roof replacement on the Robert Mclaughlin Community Center and Technology Center; and

WHEREAS, by letter dated January 18, 2018 from Sheri Ferdula, Budget Officer, an account number, appropriation and budget amendment is needed in order for the college to pay invoices for the project; now, therefore, be it

RESOLVED, Project 113-1 be established to properly track expenses; and, be it further

RESOLVED, that the 2018 budget be amended and an appropriation be made as follows:

Appropriation:

$750,000
FROM: H878B, Herkimer College Roof Replacement Reserve
TO: H2497.40000, Community College Capital Projects, Project 113-1

Amendment:

H3097, Gen. Gov’t Capital Projects
FROM: $0
TO: $750,000

H2497.40000, Community College Capital Projects, Project 113-1
FROM: $0
TO: $750,000

and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer, President and Senior Vice President for Administration and Finance at Herkimer County Community College.

RESOLUTION APPOINTING TRUSTEE AT HERKIMER COUNTY COMMUNITY COLLEGE

Sponsored by: Committee on Education

WHEREAS, there presently exists a vacancy on the Board of Trustees; and

WHEREAS, it is the recommendation of your Committee on Education that Patrick E. Russell of Old Forge, New York, be appointed to fill said vacancy; now, therefore, be it

RESOLVED, that Patrick E. Russell, P.O. Box 901, Old Forge, New York, is hereby appointed as a member of the Board of Trustees of Herkimer County Community College, pursuant to Section 6306 of the Education Law of the State of New York, to fill a vacancy presently existing on said board, which term shall expire on June 30, 2018; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Personnel Officer, Chancellor of the State University of New York, the Vice Chancellor for Two Year Colleges, President of Herkimer County Community College, Senior Vice President for Administration and Finance of Herkimer County Community College, Chairperson of the Board of Trustees of Herkimer County Community College and Patrick E. Russell.

RESOLUTION AMENDING RESOLUTION NO. 83 OF 2017 DETERMINING OFFICERS AND EMPLOYEES OF HERKIMER COUNTY REQUIRED TO FILE FINANCIAL DISCLOSURE FORMS

Sponsored by: Committee on Ways and Means

WHEREAS, by Resolution No. 83 adopted on March 15, 2017 this Legislature adopted an updated list of officers and employees required to file annual financial disclosure forms pursuant to the Herkimer County Ethics Law; and

WHEREAS, additional changes in positions have been submitted and it is necessary to adopt an amended list, referred to as Schedule A; now, therefore, be it

RESOLVED, that Resolution No. 83 adopted on March 15, 2017 is hereby amended to include that all officers and employees on the attached list attached hereto marked Schedule A, be required to file a financial disclosure form as set forth in Local Law No. 3 for the year 1990; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Ethics Board and each officer and employee who holds a position named on Schedule A.

2018

Schedule A

Legislators (16)
Chairman (1)
County Administrator
Clerk of the Legislature
Deputy Clerk of the Legislature
District Attorney
Assistant District Attorney (3)
Coroners (4)
County Auditor
Deputy County Auditor
County Treasurer
Deputy County Treasurer
County Property Agent
Budget Officer & Purchasing Agent
Deputy Purchasing Agent
Real Property Tax Service Director
County Clerk/Records Management Officer
Deputy County Clerk
County Attorney
Assistant County Attorney (3)
Personnel Officer/Safety Coordinator
Sheriff
Undersheriff
Captain
Principal Account Clerk
Board of Elections Commissioner (2)
Information Services Director
Information Services Deputy Director
STOP-DWI Coordinator
Director of Probation
Director of Public Health
Supervising Community Health Nurse (2)
Director of Community Services
Administrative Officer, Mental Health
Commissioner of Social Services
DSS Attorney (2)
Director of Social Services
Special Assistant to Commissioner/Personnel Staff Developer
Director of Administrative Services (DSS)
Head Social Welfare Examiner
Managed Care Coordinator
WMS Coordinator
Child Support Enforcement Coordinator
Social Services Employment Coordinator
Veterans’ Service Agency Director
Director of Weights and Measures
Director of Office for the Aging
Nutrition Services Coordinator
Employment and Training Director II
Executive Director of the Youth Bureau
County Building Maintenance Foreperson
Chief Plant Operator – Sewer District
Sewer Board Chairman
Sewer Board Commissioners (4)
County Highway Superintendent
Deputy Highway Superintendent
Highway Maintenance Supervisor
Assistant Highway Maintenance Supervisor
Highway Senior Civil Engineer
Director of Emergency Services
Deputy Director of Emergency Services
Supervising Public Safety Telecommunicator
IDA Executive Director
Financial Manager

COMMITTEES, BOARDS AND COUNCILS
Governmental Policy and Liaison Committee (GP & L)
Ethics Board
Herkimer County Planning Board
Herkimer County Industrial Development Agency

HERKIMER COUNTY COMMUNITY COLLEGE:
President
Trustee (9)
Senior Vice-President for Administration and Finance
Dean of Students
Provost
Associate Dean of Academic Affairs
Director of Human Resources
Controller
Assistant Dean of Academic Affairs
Director of Athletics
Assistant to the President
Director of Library Services
Associate Dean of Academic Affairs – Humanities/Soc.Sciences
Purchasing Agent
Associate Dean of Academic Affairs – Business/Health/Science/Tech.
Director of Campus Safety
Director of Public Relations
Director of Facilities
Executive Director of Information Services
Dean of Enrollment Management
Director of Institutional Research
RESOLUTION APPROVING JAIL DESIGN AND CONSTRUCTION AND CONTRACT MODIFICATION WITH LABELLA ASSOCIATES

Sponsored by: Committee on Public Safety/Emergency Management
Committee on Ways & Means

WHEREAS, Labella Associates, D.P.C., 300 State Street, Suite 201, Rochester, NY 14614 has submitted a proposal for redesign and modification of the New Herkimer County Correctional Facility project, labeled Option A and Option B; and

WHEREAS, your committees have examined those two options in detail; and

WHEREAS, both options contain additional design services and expenses as well as construction estimates for each option; and

WHEREAS, Option B, which is attached, and which will be slightly more expensive than Option A, but which also represents substantial savings over the original jail design proposal, results in what appears to be a building with a longer life span, and since it uses existing design features results in a quicker construction schedule and lower redesign fees; now, therefore be it

RESOLVED, that this Legislature hereby approves Option B as proposed by Labella Associates, D.P.C., approves modification of the contract with Labella Associates, D.P.C. in accordance with the additional costs listed in Option B, authorizes Labella Associates, D.P.C., to move forward with all necessary redesign and document preparation necessary to move forward with the project, and hereby authorized the Chairman of this Legislature to execute a contract modification agreement with Labella Associates, D.P.C., with the terms of that agreement to be subject to the approval of the County Attorney; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the County Treasurer, Auditor, Budget Officer, County Attorney and Labella Associates, D.P.C.

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<tr>
<th>Item Description</th>
<th>Cost</th>
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<td>Item 2</td>
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<td>Item 3</td>
<td>$300</td>
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WHEREAS, Dennis Korce departed this life on January 26, 2018; and

WHEREAS, Dennis Korce was a lifelong resident of the Town of Little Falls, and was a devoted husband to his wife Joy and father to his daughters Leah and Molly; and

WHEREAS, Dennis Korce served with distinction as a Herkimer County Legislator. During his tenure he served as the youngest Chairman of the Legislature, he was instrumental in the establishment of the Herkimer-Oneida Solid Waste Authority, a great proponent for the support of the Herkimer County Humane Society and served on its board for twenty five years, Dennis believed in the investment in Herkimer County infrastructure, as well as numerous other accomplishments; and

WHEREAS, Dennis Korce was elected to the Herkimer County Legislature and served with integrity from 1978 through 2015, serving on major committees and dealing with important issues of the County; and

WHEREAS, Dennis Korce was honest, hardworking, loyal, conservative, dedicated and consistent with his principals to the Legislature and his family; he owned and operated a dairy farm, he was an employee of the Town of Little Falls and served as an Assessor for the Town of Little Falls; and

WHEREAS, The County of Herkimer and its residents have sustained a great loss by the passing of this dedicated public servant and citizen; now, therefore, be it

RESOLVED, That the County Legislature does hereby express its deepest regrets at the decease of Dennis Korce and hope that this expression of remembrance may in some manner help console his family in their bereavement; and be it further

RESOLVED, That a copy of this Resolution be sent to the family of Dennis Korce and that an additional copy be spread upon the minutes of this meeting.