

PRESS RELEASE

Office of the Herkimer County Clerk*109 Mary Street, Suite 1111*Herkimer, NY 13350*
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FOR IMMEDIATE RELEASE

Date: June 23, 2020
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Herkimer County Clerk, Sylvia M. Rowan, is pleased to announce the reopening to the Herkimer County Department of Motor Vehicles. The office will open to the public by appointment.

Starting June 24, 2020 Herkimer County DMV will start taking calls on our dedicated appointment phone line at 315-867-1136. Appointment hours are between 8:30 am-3:30 pm, Monday – Friday. Please do not call the appointment line to ask DMV questions, please use 315-867-1130.

We are entering Phase 3 of the Governor's Executive Order and there are certain requirements to follow in opening.

Transactions that will be processed:

- Transactions for eye exams and a new picture will be allowed
- License renewals
- Enhanced license
- Real ID license
- CDL license and renewals
- Non-driver ID's
- Motorcycle license

- **Class D (new drivers) Permit license**
- **Processing of testing:**
 - **Motorcycle testing**
 - **CDL testing**
 - **Class D (new drivers) permit testing**

The DMV will continue to use the two drop off boxes and mail for all other transactions.

Here is a list of those transactions:

- **Replace a title**
- **Replace a lost registration documentation**
- **Replace a lost registration renewal**
- **Registering a vehicle, trailer or boat**
- **Plate surrender (please include a \$1.00)**
- **Address change to license or registration**
- **Pay civil penalties**
- **Pay suspension termination fees**
- **Pay driver responsibility assessment**
- **Request a drivers abstract**

The County Clerk has set up a website www.picktime.com to set up an appointment. The site will ask for certain information, the date and time and what type of transaction. The site will be available on Wednesday, June 24, 2020.

***** If you do not have access to a computer or have questions regarding how to do a transaction, please call 315-867-1130. A staff member will assist you. Please note that we are experiencing a large volume of calls.**

Also, an email has been setup especially for appointments at DMV@HerkimerCounty.org.

If you need additional information you can go on the Albany DMV website at WWW.DMV.NY.GOV .

Please make every effort to be on time for your appointment and please wear your mask. Safety measures to protect the health and safety of the customers and employees need to be followed.

The Old Forge office will remain closed until further notice. Customers are encouraged to continue using the drop box at the office in Old Forge.

***** If you have any questions, please do not hesitate to call 315-867-1129 or 315-867-1002**